

The wise choice for all your training needs...



## Online Training Courses Oct 2021 to Jan 2022

		Days	Price	Oct	Nov	Dec	Jan
<b>Microsoft Office</b>							
Excel	Business Essentials	1	£245	Wed 20	Mon 15	Wed 17	Mon 17
	Business Reporting	1	£245	Thu 21	Tue 16	Thu 18	Tue 18
	Advanced	1	£245	Fri 22	Wed 17	Fri 19	Wed 19
	VBA	1	£245	Mon 18	Thu 11	Mon 8	Thu 13
Excel PowerTools & Power BI	Zero to Hero	2	£495	Mon 11 & Tue 12	Mon 8 & Tue 9	Mon 8 & Tue 9	Mon 10 & Tue 11
Power BI	Introduction	1	£395	Mon 18	Wed 17	Mon 15	Wed 19
Power BI	Advanced	2	£695	Tue 19 & Wed 20	Thu 18 & Fri 19	Tue 16 & Wed 17	Thu 13 & Fri 14
PowerPoint	Business Essentials	1	£245	Thu 14	Wed 10	Thu 11	Wed 12
	Advanced	1	£245	Fri 15	Thu 11	Fri 12	Thu 13
Word	Business Essentials	1	£245	Thu 28	Tue 23	Thu 25	Tue 25
	Advanced	1	£245	Fri 29	Wed 24	Fri 26	Wed 26
<b>Technical &amp; Design</b>							
AutoCAD	Intro / Inter	2	£495	Tue 5 & Wed 6	Mon 1 & Tue 2	Tue 9 & Wed 10	Mon 10 & Tue 11
	Advanced	2	£575	Thu 7 & Fri 8	Wed 3 & Thu 4	Thu 11 & Fri 12	Wed 12 & Thu 13
MapInfo	Intro / Inter	2	£495	Thu 28 & Fri 29	Tue 23 & Wed 24	Thu 25 & Fri 26	Tue 25 & Wed 26

All Prices exclude VAT and are per-delegate attending training.

**Courses start at 9:30am and run until 4:30pm (UK time)**

**A guide to best practices for online training can be found on our website**